

## **Schedule A – Alcohol Policy**

### **Purpose:**

Through this Alcohol Policy (“Policy”) Camp Oochigeas seeks to provide a safe environment for the consumption of alcoholic beverages, to limit the risks associated with the consumption of such beverages and to comply with applicable law, by controlling and managing the service of such beverages at Camp Oochigeas facilities. The terms of this Policy form part of the Rental Contract (“Contract”).

### **Definitions:**

All capitalized terms used in this Policy shall have the same meanings as is accorded them in the Contract, unless otherwise indicated.

### **Permit:**

Camp Oochigeas does not have a license to serve alcohol beverages at its facilities.

At least 30 days prior to the Rental Period the Renter must apply for a Special Occasion Permit (“SOP”) from the Liquor Control Board of Ontario (“LCBO”) and forward a copy of the application to Camp Oochigeas. If all or part of the Event will be an outdoor event (e.g. will take place on the roof-top patio), then the Renter will provide notice of the Event to the local municipal clerk’s office, police, fire and health departments at least 30 days prior to the Rental Period, with copies to Camp Oochigeas.

When the SOP is received by the Renter a copy will be provided forthwith to Camp Oochigeas. The original SOP is to be displayed in clear view in the Venue during the Event. The names and registration numbers of all Smart Servers are to be provided to Camp Oochigeas along with the copy of the SOP. Servers are required for the full duration of the SOP and all alcohol is to be secured.

The person named in the Contract as Renter must be the permit holder named on the SOP and the insured named in the certificate of insurance mentioned below.

The individual(s) who obtain(s) the SOP application and who sign(s) the Contract must attend the Event, refrain from consuming alcoholic beverages at the Event and be responsible for making decisions regarding the operation of the Event.

**Events not eligible for Special Occasion Permits:**

Youth events and sport events involving minors, including banquets designated as events, are not eligible for SOPs. Youth events are defined as events where the majority of participants are under the legal drinking age of 19.

**Provision of Low-alcohol Drinks:**

At least 35% of the alcoholic beverages served at the Event must consist of low-alcohol beverages. Non-alcoholic drinks must be available at no charge or at a cost significantly lower than that of alcoholic beverages.

**Safe Transportation:**

The Renter must promote a safe transportation program to ensure that individuals attending the Event arrive home safely. The Renter must promote Sober Driver Spot Check Awareness (RIDE). The safe transportation program includes having \$80.00 cash available to pay for taxi-cabs and two taxi-cab numbers posted at the Event.

**Insurance:**

A Host Liquor Law Liability endorsement is to be added to the Certificate of Insurance that is required as part of the Contract.

**Food:**

Food must be made available either free or at a reduced cost at the Event. The supply of food to be served must be appropriate in amount to the number of attendees. In this Policy the term

“food” has the same meaning as in the Liquor License Act, R.S.O. 1991, c. L.19, as amended, (“Act”) and includes sandwiches. Snacks like chips and popcorn are not sufficient.

**Service Requirements:**

Only alcoholic beverages (liquor-wine-beer) identified on the SOP and identified and stamped by an authorized vendor (LCBO, beer & wine stores) may be made available for sale and/or consumption. All such beverages must be purchased prior to the Event. The receipts for the purchase of all such beverages must be in the Venue during the Event. The SOP number must be listed on all receipts.

Alcoholic beverages may not be “self-served”, but must be served by a designated alcoholic beverage server. All servers must obtain Smart Serve certification (see <https://smartserve.org>). A minimum of two servers are required for the duration of the Event. No server may knowingly serve an alcoholic beverage to an individual who appears to be intoxicated.

Homemade wine may not be used during the Event.

All bottles must be retained within the licensed bar area. All beverages must be served in unbreakable cups except for formal dinners and catered events.

Alcoholic beverages will not be served to any person under 19 years of age. Alcohol beverage servers must request identification from any individual who appears younger than 25 years of age and shall refuse to serve an alcoholic beverage to any such individual not in possession of acceptable identification. Acceptable identification includes a photo Ontario Driver’s License, Canadian Passport, a Bring Your Identification (BYID) Card issued by LCBO and any other photo identification issued under the Photo Card Act, 2008, S.O. 2008, c. 17.

Practices that encourage immoderate consumption, such as oversized drinks, double shots of spirits, shooters, gelatin shooters, drinking contests, minimum purchases and volume discounts, are not permitted.

A maximum of two (2) drinks may be purchased or served at any one time.

There will be no “last call” announcement.

The bar must close by the hour indicated in the SOP, by 2 .a.m., or by not less than thirty (30) minutes prior to the closing of the Event (whichever is earliest). The hours of the bar are to be posted in full view.

All signs of service must be cleared from the Venue within 45 minutes of the closing of the bar, including the removal of all partially consumed and empty containers.

Liquor cannot be offered as a prize in a contest, game or competition. The purchase or consumption of liquor in order to qualify for a prize is not permitted.

**Security:**

The Renter shall ensure that alcoholic beverages that are served in the Venue are not removed from Venue, or brought into an otherwise unacceptable area, by any Event attendee. Such beverages shall not be consumed in the washrooms.

Intoxication and/or quarrelsome, violent or disorderly conduct are not permitted. The Renter will ask any individual displaying such behaviour to leave and, if the individual refuses to leave, call the Police.

Admittance to the Event of individuals under nineteen (19) years of age is prohibited unless they are accompanied and supervised by a parent/guardian.

Door entrance personnel are required if more than 50 (fifty) participants over the age of 19 will be attending the Event.

Games of chance or mixed chance and skill (e.g. poker, crown & anchor, raffles and 50/50 draws) are not permitted in the Venue.

Police officers, LCBO personnel and Alcohol and Gaming Commission of Ontario personnel will be given unrestricted access to the Venue at all times in order to conduct inspections or investigations.

The Renter will provide sufficient security personnel at the Event to ensure that the above security policies are satisfied.

**Removal of Containers:**

Upon conclusion of the Event, the Renter will remove from the Venue all empty beverage containers.

**Expenses:**

The Renter will bear all expenses necessary to comply with this Policy.

**The Act:**

The Renter will comply with all provisions of the Act, and the regulations thereunder, that are applicable to the Event. The Renter understands that it can be held liable for injuries and damages arising from failure to adhere to said laws.

**Violations/consequences:**

Failure to comply with this Policy may result in, among other things: the closing down of the Event, including by Camp Oochigeas representatives; notification of local authorities; responsibility for payment of the cost of any corrective action, other additional costs and/or damages; and temporary or permanent ineligibility for future rental of Camp Oochigeas facilities.

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Date

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Name of Authorized Renter Representative

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Signature of Authorized Renter Representative